

JAWAHARLAL NEHRU UNIVERSITY
Office of the Registrar

Ref. No. Acad.I/2018

30th November, 2018

CIRCULAR

This is brought to the notice of all concerned that the Executive Council in its 277th meeting held on November, 20, 2018 under any other item no. 2 reiterated that as per the rules students, staff and faculty must obtain prior approval before leaving the country. It is applicable even during the vacation period.

In view of the above, all faculty, students and staff are requested to comply with the decision of the Executive Council. Non-compliance of rule in this regard will be viewed seriously and action will be taken as per service rules.

This is issued with the approval of the competent authority.



Pramod Kumar
Registrar

To:

All concerned

JAWAHARLAL NEHRU UNIVERSITY
Office of the Registrar

Ref. No. Acad.II/U/2018

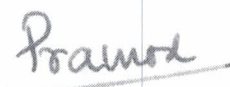
29th November, 2018

CIRCULAR

The Executive Council in its 277th Meeting held on 20th November, 2018 noted that some of the faculty members have not been marking attendance despite clear instructions issued by the University as per the decision of the Executive Council and suggested suitable action for violation of this rule. In this connection, the University had issued two separate circulars dated 29.08.2018 and 13.11.2018 for compliance of attendance rules by the faculty. The Council reiterated that all faculty members must mark attendance in the attendance register maintained in the office of the Chairpersons or the Dean of the concerned School and that no self-certification for marking attendance shall be permitted. The Council further decided that compulsory marking of attendance by faculty members should be linked with disbursal of salary of the faculty.

In view of the decisions taken by the Executive Council in the matter of marking of attendance by faculty members, it is brought to the notice of all concerned that non-compliance of attendance will be linked with disbursal of salary. It is, therefore, requested that Deans of Schools and Chairpersons of Special Centres / Centers should furnish detailed report on marking of attendance of each month by faculty in respect of your Schools/ Centres to Dr. Sajjan Singh, AR (Acad.) latest by 7th of the following month through e-office. Non-compliance will invite appropriate action as per the decision of the Executive Council.

This is issued with the approval of the competent authority.



Pramod Kumar
Registrar

To :

1. All Deans of Schools/ Chairpersons of Special Centres/ Centres
2. Finance Officer
3. Dr. Sajjan Singh, AR (Acad.)
4. PSs to VC/ Rectors