

To,
The Director
Communication and Information Services
Subject: Email account creation @mail.jnu.ac.in

Employee ID	
Name	
Designation	
School/ Dept.	
Centre/ Section	
Date of Birth	
Mobile Number	
ID Card No.	
Cyber ID (Login Username)	
Room No.	
Building	
Intercom/ PABX/ Office Tel.	
Signature of the applicant	
Reporting Officer Name and Designation	
Signature of Reporting Officer with Seal	
Director CIS	