



जवाहरलाल नेहरू विश्वविद्यालय  
**JAWAHARLAL NEHRU UNIVERSITY**  
 डीन (छात्र)साहायि कार्यलय  
**OFFICE OF THE DEAN OF STUDENTS**  
 नई दिल्ली-११००६७  
 New Delhi-110067

F.No.14/IHA/Notifications & Cir. /2022

Dated: 01-03-2023

**NOTIFICATION**

Subject: **Application for Single Seater Hostel allotment**

1. Applications are invited from the eligible students for preparing the Priority list for allotment of **Single Seater** hostel rooms on the prescribed form available on IHA-JNU website along with this notification.
2. All Research Scholars who are hosteller (double seater) of JNU and have completed at least **2** semesters, in Ph.D. programme will be eligible to apply for single seater hostel room.
3. **Day Scholars** are not eligible to apply for single seater room.
4. As per sub-clause 2.8.2 of Clause 2.8 (Duration of stay in the Hostel) : "An M.Phil/Ph.D student may stay in the hostel for a maximum of six years from the date of admission to the M.Phil/Ph.D programme or four years from the date of confirmation to the Ph.D programme, whichever is earlier. Provided, however, a student admitted to Direct Ph.D. will be allowed 4 years from the date of admission to direct Ph.D."
5. Male students can opt for only **one option** either Brahmputra or Other than Brahmputra for allotment of single seater room. Students will be allotted hostels according to the option exercised by them. Once the option is exercised, no change will be allowed. Not exercising any option will be assumed as "**Any**" and the student will be considered for allotment any hostel whichever comes first as per his seniority.
6. No application will be entertained after the last date of receiving of applications.
7. Students can submit their application form via dropping the same into the drop box kept at the gate of IHA Office during office hours.
8. The application along with the requisite documents may be submitted to the IHA Office as per the following schedule:

Form submission Start date	03 <sup>rd</sup> March, 2023 onwards
Form submission End date	15 <sup>th</sup> March, 2023 by 5:00 PM
Display of Tentative Seniority List	20 <sup>th</sup> March, 2023 by 5:00 PM
Last date of submission of application for Correction	22 <sup>nd</sup> March, 2023 by 5:00 PM
Display of final list	24 <sup>th</sup> March, 2023 by 5:00 PM
Allotment as per seniority list	27 <sup>th</sup> March, 2023 onwards subject to availability of seats

*Anand*  
 1/3/23



**NORMS FOR ALLOTING SINGLE SEAT ACCOMMODATION:**

9. **Cut-off-date for eligibility:** For the purpose of determining one's eligibility, the cut-off-date as per the schedule above shall be the eligibility date.
10. **Seniority:** The seniority for the purpose of these rules shall be determined with reference to the semesters completed as MPhil/Ph.D student in the hostel and date of joining in double seater accommodation in the hostel.
11. The research scholar admitted to the Direct Ph.D. programme, however, shall be given the advantage of **four** semesters in order to maintain parity with M.Phil. Students. Students who have been promoted to Ph.D. programme without submission of M.Phil. dissertation will be given the benefit of two semesters from the date of entry in the hostel system, as M.Phil. Student. **Such students shall have to submit documentary proof along with the application** (e.g. Office Order issued by the AR/Chairperson of Centre/Dean of the School).
12. Allotment date of Dormitory, TR/SR will not be counted for hostel seniority purpose.
13. For those having the same (equal) semesters of Seniority the priority will be decided on following criteria in the sequence given below:
  - First priority will be given to the Research Scholars who were confirmed in Ph.D programme first, i.e. from the date of confirmation in Ph.D.
  - In case of tie, the priority will be given to the JRF/SRF and other National Fellowship holders.
  - Further, in case there is still a tie after above step, the date of birth will be considered. The older Research Scholar shall get preference over the younger one.
14. Period of Zero Semester/Year or break of academic continuity during hostel life shall not count for seniority.
15. If there is a gap (even of one day) during transfer/mutual exchange of hostels or who are expelled/rusticated/evicted/transferred from one hostel to another, as a measure of penalty, shall forfeit their earlier respective seniority i.e. the earlier stay in a hostel shall not count for seniority in the same or any other hostel.
16. Once the final list is displayed, no request for any correction will be entertained and allotment for single seater rooms will be done only on the basis of final seniority list.
17. Students who are registered under **9(B)** and **UGC Extension** shall not be eligible for single seater room.
18. The allotter must claim and shift to the allotted hostel within the stipulated time and no extension will be allowed. Those who do not claim/shift within the given time shall lose their seniority and will have to apply afresh whenever new applications are invited.
19. Kindly note that the allotment of single seater room in hostels will be purely provisional and file of concerned students will be verified after allotment of hostel. After checking of personal file, if it is found that the student has deliberately concealed/distorted the facts in single seater form, his single seater facility will be withdrawn with immediate effect and disciplinary action will be taken as per rules.

*Anamika*  
1/3/23

(Dr. Anamika)  
Associate Dean of Students - 1

To:

1. All Senior Wardens of Hostels, along with two forms (one copy to be prominently placed in the Hostel Notice Board and another copy to be made available for Xeroxing – by the students)
2. All Provosts/All Deans of Schools/Chairpersons of Special Centres
3. PS to VC/Rector/ DOS/ DR (IHA)/ Notice Board, IHA
4. Director, CIS- with the request to kindly upload on the JNU Web