

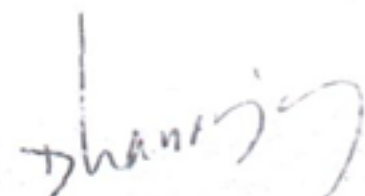


**CIRCULAR**

As per rule 2.9 of the Hostel Manual all terminal student must surrender their rooms to the concerned warden, latest by May 31, each year i.e. by the date on which they complete the normal period of stay in the hostel. Provided, however, the Dean of Students may grant extension to such students in very exceptional cases. The Senior Warden of all concerned hostels are hereby authorized to grant extension of stay in their respective hostels to all those terminal students on guest charge basis as a special case who are appearing in the JNU Entrance Examination/UGC-CSIR examination etc. The extension of stay shall be subject to the following conditions: -

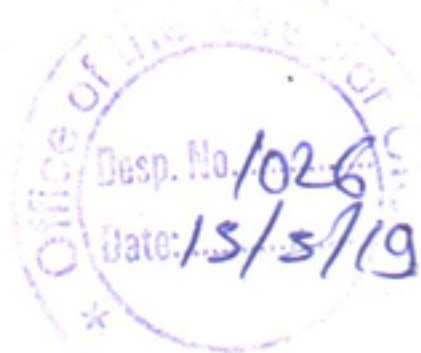
1. All terminal students, who seek permission for stay in the hostel will have to produce a documentary proof such as admit card for examination to the JNU Entrance Examination UGC-CSIR to the Senior Warden in their respective hostels.
2. Those students who have not cleared the mess bill/hostel dues etc. shall not be allowed to stay as guests in the hostels.
3. The students concerned will have to stay as a guest for whom s/he has to identify his/her host. The concerned students will separately apply to the Senior Warden for grant of hostel accommodation along with documentary proof that s/he will be appearing in the JNU Entrance Examination or the examination conducted by UGC-CSIR and the Viva-Voce test conducted by JNU from 27<sup>th</sup> June to 04<sup>th</sup> July 2019. The extension will commence from 24<sup>th</sup> May 2019.
4. The application must be submitted alongwith an undertaking by the students concerned that s/he will stay as a guest in the hostel and in the room of his/her host as identified by him/her. S/he shall not seek any further extension and shall vacate the room. Further s/he will abide by all hostel norms, as stated in the Hostel Manual. The students who will be appearing for the viva-voce for admission to M.Phil/Ph.D/M.Tech programmes will seek permission for their stay as a guest up to 4<sup>th</sup> July, 2019.
5. The mess charges will be equal to the previous month's bills/plus 10% additional amount calculated on the previous months' bill. The students shall deposit the mess bills in advance for May, June and July at the beginning of each month. For May, it will be the April bill + 10% or Rs. 1000 in case the mess bills if not out by the third week.
6. No rebate will be permitted to terminal students.
7. All terminal students who have left the hostel and not followed the proper procedure for vacating their room and are applying for extension will be treated as un-authorized occupants. In such case, they will have to pay their mess bills till such time they return and vacate their rooms and will pay fine as per rules for having occupied the rooms in an un-authorized manner.
8. No extension/permission of stay will be given in Dormitory.

The Senior Wardens are requested to kindly ensure that these conditions are strictly followed by all concerned staff & students.

  
(Prof. Dhananjay Singh)  
Associate Dean of Students

To

- All Provosts
- All Senior Warden – for information
- Director, CIS – to upload on JNU website



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*13/5/19*  
*SEALSK*

*P1. do the needful.*  
*Dr*  
*13/5/19*  
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